Trustmark Small Business Benefits® Employer Registration



Small Business Benefits

Why register?

Registering on <u>TrustmarkSB.com/login</u> provides you with secure access to administration forms and tools, online bill pay, a summary of benefits and important plan documents tailored to your business.

What do I need to register on TrustmarkSB.com/login?

The following information is required to validate your credentials and create your secure site access:



Your personalized registration link provided in the "Administering Your Plan is Easy" email.

Please register within seven days of receiving your email. After seven days, request a new link by calling 800.522.1246, ext. 35399.



Your acceptence letter for the following:
• Group ID number

- · Month of original effective date
- · ZIP code

How do I register?

Once you've provided your information, continue to the security screen.

- All fields are required, except your phone number
 - Your user ID will be your group number
 - Make sure to opt-in for electronic documents
- Create a password
 - Six-32 characters in length
 - At least one non-alpha character
 - Case sensitive
 - Keep you password private
- Select and provide answers to 3 security questions
- Please, go to your email account and click on the provided link to confirm your registration
 - If you do not see an email from Trustmark
 Small Business Benefits, check your Junk Email or SPAM folder
 - Registration must be confirmed with 24 hours
 - If registration is not confirmed, please start your registration over

Whom do I call if I have a registration problem?

Call Administration at 800.522.1246 ext. 35399, during business hours, or send an email to AdministrationSB@ trustmarkbenefits.com

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Trustmark Small Business Benefits®

Plan design availability and/or coverage may vary by state. Self-funded plans are administered by Star Marketing and Administration, Inc., and stop-loss insurance coverage is provided by Trustmark Life Insurance Company.

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